

**Selectmen's Minutes**  
**Senior Center**

**October 20, 2014**

Present: Chairman Jeffrey D. Jones, Selectman Lisa J. O'Donnell, Selectman Susan Gould-Coviello, Town Administrator Brendhan Zubricki, and Selectmen's Assistant Pamela J. Witham.

Also Present: Virginia Antell, Annie Cameron, Matt Coogan, Dan Doucette, Kim Drake, Mrs. Dunn, Paul Goodwin, Bob Jerin, William Knovak, George Mullin, Amy Reilly, Peter Silva, Jeff Soulard, Richard Stevens, Keith Symmes, Roxanne Tieri, and Christina Wright.

The Chairman called the meeting to order at 7:00 p.m. in the Senior Center on Pickering Street and announced that the Board would hear Public Comment. No one offered any comment.

Selectman Gould-Coviello will be arriving later.

Mr. Zubricki began the presentation of his Town Administrator's Report for the period August 23<sup>rd</sup> through September 5<sup>th</sup>, 2014, regarding the following items:

Remote Backup of Town Data: Mr. Zubricki reported that the City of Melrose hosts the Town's computer data, which is backed up to another place in Melrose, but it would be an improvement to also back it up to a remote storage area. If both Melrose sites were to fail for some reason, the Town's data would be safe at a remote, third site. Mr. Zubricki said that the Community Software Consortium, which consists of a group of small municipalities, is being assisted through a State grant to investigate and promote secure far-site data backup. The first year's service would be paid by the grant and there would be a small charge for succeeding years. The Selectmen agreed with Mr. Zubricki's recommendation and a motion was made, seconded, and unanimously voted to approve and sign a Memorandum of Understanding that will allow Essex to participate in the CSC's far-site program.

Draft Federal Channel Report: Mr. Zubricki reported that the draft study of existing encroachments in the Essex River Federal Channel had been received today. The report includes two likely plans for reconfiguration of the channel: 1) for a 40-foot channel, and 2) for a 60-foot channel. The Selectmen were pleased with the report and Mr. Zubricki will review the Town's contract with GZA to determine what the next steps should be.

Proposal to Use Centennial Grove Cottage in November: Mr. Zubricki reported that the individual who had asked to use the Cottage has had a change of plans and is no longer interested.

Revision of Shellfish Regulations Relative to Propagation Netting: The Selectmen reviewed the revised regulations that now incorporate the changes that were discussed and approved at the last Selectmen's meeting regarding added regulations for netting to encourage shellfish propagation. The Town Clerk had previously suggested that a paragraph should be moved to another more logical place in the regulations and the Selectmen were in agreement. Subsequently, a motion was made, seconded, and unanimously voted to approve the revised regulations that now include the netting procedures and the change in word order, to become effective November 1, 2014. The

Regulations will be posted on the website, at the Elementary School, the Town Hall, the Post Office, and the Library, as well as sent to the Director of the MA Division of Marine Fisheries.

MIIA Loss Control and Risk Management Grant Applications: Mr. Zubricki said that the Town qualifies for two grants offered by the Town's insurance agent. The first, a Loss Control Grant, is in the amount of \$5,000 and will be used to provide Hazardous Materials training to members of the Fire Department and the Department of Public Works. The second, a Risk Management Grant, is in the amount of \$10,000 and will be used to fund mapping of portions of the Town's storm drain, sewer, and water systems. A motion was made, seconded, and unanimously voted to approve and sign both grant applications.

In other business, a motion was made, seconded, and unanimously voted to approve the weekly warrant in the amount of \$173,729.68.

A motion was made, seconded, and unanimously voted to approve the minutes for the Selectmen's October 6, 2014, Open Meeting and Executive Session.

A motion was made, seconded, and unanimously voted to approve and sign a Code Red service agreement with ECN for the period of December 28, 2014 through December 27, 2015.

A motion was made, seconded, and unanimously voted to approve a *request from Tom Guertner*, owner of Periwinkles restaurant, to close the restaurant from October 27, 2014 through March 5, 2015, for cleaning and repairs.

A motion was made, seconded and unanimously voted to approve and sign the Warrant for the State Election on Tuesday, November 4, 2014 at the Memorial Fire Station at 24 Martin Street.

The Selectmen reviewed a *letter from Samantha Stevens* and a motion was made, seconded, and unanimously voted to accept her resignation from the Conservation Commission.

The Selectmen reviewed the 2014 MPO Absentee Ballot. After discussion, a motion was made, seconded, and unanimously voted to cast votes for each of the individuals listed on the absentee ballot.

The Selectmen, acting in their capacity as the Licensing Board, made a motion, which was seconded and unanimously voted to approve the following requests for licenses:

One-Day Wine and Malt License:

- Frank McClelland, Apple Street Farm, for use on Sunday, October 26, 2014, between the hours of 11:00 a.m. and 5:00 p.m., within the confines of the Apple Street Farm at 35 Apple Street.
- Joan Houghton, Woodman's Inc., for use on Saturday, October 25, 2014, between the hours of 4:00 p.m. and 10:00 p.m. within the confines of Woodman's Function Hall at 125 Main Street.

One-Day Wine and Malt License (Ratify):

- Joan Houghton, Woodman's Inc., for use on Sunday, October 12, 2014, between the hours of 12:00 noon and 10:00 p.m. within the confines of Woodman's Function Hall at 125 Main Street.

Change of Sunday Hours Request as recently allowed by the ABCC:

- Fenisha Corporation, d/b/a Schooner's Market, Bhavikaben J. Patel at 121 Eastern Avenue, Wine & Malt Package Store, from 12:00 noon - 11:00 p.m. to 10:00 a.m. – 11:00 p.m.

The Selectmen were reminded that their next regular Board of Selectmen's meeting will take place on Monday, November 3<sup>rd</sup>, 2014, at 7:00 p.m. in the Library on Martin Street.

There will be a Special Town Meeting at the Essex Elementary School on Story Street starting at 7:30 p.m. on Monday, November 17, 2014.

Concerning Conomo Point matters, a motion was made, seconded, and unanimously voted to approve a **notification from Judith Riggs** to sublet the property she leases at 42 Robbins Island Road to Peter MacDougall from October 2014 through May 2015.

Selectman O'Donnell said that she would like to add an article to the November 17<sup>th</sup>, 2014 Special Town Meeting Warrant to provide funding for a more detailed plan for northern Conomo Point. The article might read as follows "To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of a landscape architecture/planning firm to provide detailed design and planning recommendations with respect to the future distribution of inhabited properties north of Clammers' Beach on Conomo Point. Recommendations would be based upon, among other factors: a) the synthesis of past studies, b) which properties are still under Bridge Leases as of January 1, 2015, and c) the Department of Environmental Protection requirement to reduce Town-owned leased property wastewater flow. The final product would recommend which properties should continue to be leased, which properties should be sold (if any), and which properties should be vacated to revert to public use; all in order to prepare for a future vote regarding long-term leasing in this area; or take any other action relating thereto." Selectman O'Donnell said that funding for the article should be about \$25,000. It was agreed to continue the discussion on this matter during the department head/committee chair discussion later in the meeting.

At 7:30 p.m., George Mullin, Mrs. Dunn, Michael Michaud, Police Chief Peter Silva, and Animal Control Officer Amy Reilly joined the Selectmen. A motion was made, seconded, and unanimously voted to open the hearing regarding an appeal by George Mullin of an enforcement order issued by the Animal Control Officer compelling Mr. Mullin to restrain his dog to his property. The Chairman read Ms. Reilly's letter to Mr. Mullin and Mr. Mullin's subsequent request to the Selectmen to appeal the order. The Chairman asked everyone who wished to speak at the hearing to raise their right hand and swear that the testimony to be given in this matter will be the truth. Chief Silva, Ms. Reilly, Mr. Mullin, Mrs. Dunn, and Mr. Michaud all raised their hands and swore. Amy Reilly said that she wanted to announce that there was a mistake in the letter that she had sent to Mr. Mullin. The letter stated that he had been warned numerous times,

but in fact he had only been warned once. Ms. Reilly said that she had received two separate complaints: 1) from a woman who was walking and 2) from a woman on a bicycle. Following Ms. Reilly's comments, the Chairman asked Mr. Mullin why he had appealed the order. Mr. Mullin said that the dog was a good dog and that he has had no other problems until now. The dog has never jumped on anyone or bitten anyone. He felt that it would be unfair to restrain the dog. Amy Reilly said that she had spoken to Mr. Mullin after she had issued the order and that he had been very agreeable to keeping the dog on a tie-up. The Chairman asked if anyone else wished to speak. Mrs. Dunn said that she has walked down County Road many times and that the dog has always been very friendly and agreeable. Michael Michaud introduced himself and said that he has a four-month old puppy that he likes to run with. He said that he had tried to run on County Road twice and the Mullin dog had charged at him snarling and growling. Mr. Michaud was very afraid that he or his puppy might be attacked or bitten and now he no longer runs on County Road. There were no more comments and a motion was made, seconded, and unanimously voted to close the hearing. After a short discussion the Selectmen were in agreement and a motion was made, seconded, and unanimously voted to withdraw the order and replace it with a warning letter from Ms. Reilly. The Selectmen and the Animal Control Officer suggested that Mr. Mullin install an electric fence. Mr. Mullin thanked the Selectmen and he, Mrs. Dunn, and Michael Michaud left the meeting.

At 8:00 p.m. the Chairman announced that the Quarterly Department Head/Committee Chair segment of the meeting would begin. He asked Treasurer/Tax Collector Virginia Antell to begin the discussion. Ms. Antell reported that her department is running smoothly and this quarter's real estate tax bills have gone out and payments are due by November first.

Finance Committee Chair Jeff Soulard said that all is going well in his area. The free cash has been certified and they are preparing for a tough budget season. The FinCom and the Selectmen have been working to tighten up procedures for capital planning and contracts and will jointly be issuing a memorandum containing the new guidelines.

Public Safety Study Committee Chair Bob Jerin said that his committee has been meeting at least every other week since the end of the summer and they expect to have their final report regarding the needs of Town as they relate to the Police and Fire Departments by mid- to late-November of this year.

Council on Aging Chair Keith Symmes reported that the lighting at the Senior Center was recently replaced with more energy efficient lighting. The generator is now working. There will be two articles on the November 17 Town Meeting Warrant: One to add an hourly range for a part-time Council on Aging Director to the 2015 Wage & Salary Scale; and two, to amend the 2015 General Budget to include a line item for a COA Director (the other COA budget lines would be revised accordingly).

Selectman Gould-Coviello joined the meeting.

Police Chief Silva reported that one patrolman has just rejoined the force after completing academy training and another one is now at the academy. He said that the speed signs have been repaired by the State at no cost to the Town due to a defect and are now back in Town and operational. The effort to obtain State certification of the Police Department continues to move forward despite some setbacks. Chief Silva expects the Department will be ready to participate in a mock assessment in about two months' time. The auction of surplus items last Saturday was a big success, generating in excess of \$7,000 in sales. He also reported that there has been a huge increase in identity theft this past year. In his capacity as Harbormaster, he reported that the buoys are now out of the River and the docks will be removed in the near future.

Annie Cameron, member of the regional School Committee, reported that they have been working very hard on the school budget. They have been using reserves to offset the budget in past years, but the reserves are running out. On a school related note, she said that everyone at the school would like to thank the Fire Department and the Police Department for their help and support during the past week. She said that it has been greatly appreciated.

Fire Chief Dan Doucette said he had nothing to report. Fire Department business has been running smoothly.

Animal Control Officer Amy Reilly reported that she has been very busy of late catching escaped horses and rabid skunks. She said she is very pleased to have a "new" used truck to share with the Shellfish Constable. She also said that she plans to purchase a pet stretcher for the Town. There were two accidents recently where those present had to improvise in order to carefully remove the animal to safety and medical attention.

Town Planner Matt Coogan said that he has been working on developing a plan of the items that Essex needs to implement in order to apply for designation as a green community. A municipality that is designated a green community is eligible for grants and special funding for projects. He has made arrangements with the North East Regional Coordinator for Green Communities, MA Department of Energy Resources, Joanne Bissetta, to speak to the Selectmen at their next meeting about the advantages of becoming a green community. Mr. Coogan said that he would like to submit an application for a grant from the Federally sponsored Smart Growth America program. The grant would be used for an audit and assessment of parking in the central Town area. The Selectmen were in favor of the idea and a motion was made, seconded, and unanimously voted to authorize the Town Administrator to draft and sign a letter of support from the Town regarding this project to be included with the application.

Town Clerk Christina Wright reported that the Clerk's Office is busy preparing for the upcoming election on November 4<sup>th</sup>, 2014. She said that there is a new requirement and that she must now be notified whenever any appointed or elected official assumes or resigns office. Failure to do so will affect the Town's bond rating.

Department of Public Works Superintendent Paul Goodwin said that he had nothing to report. Town Administrator Brendhan Zubricki said that the DPW had assisted with the demolition of

structures on two lots at Conomo Point, and had saved the Town considerable expense as a result. He commended the DPW on doing a great job.

Kim Drake, as Planning Board Chair, said that, to date, the Office of the Attorney General has still not approved or disapproved the Town's vote on medical marijuana last June. The Town will proceed as if it has been approved until there is a ruling by the Attorney General.

Kim Drake, also Community Preservation Committee Chair, said that the Committee will be meeting this Wednesday. Mr. Zubricki reminded those present that a Town Meeting vote is necessary to approve the expenditure of CPC funds. After some discussion, it was agreed that a generic Community Preservation Article should be included on the November 17<sup>th</sup> Town Meeting Warrant. The actual monetary amounts and projects will be specified at a later date.

Shellfish Constable William Knovak reported that the Shellfish truck would not pass inspection this year. The DPW has generously given one of their old trucks to the Shellfish Department to be shared with the Animal Control Officer. The old Shellfish truck will be sold for junk. Constable Knovak reported that the fishermen are now harvesting razor clams, since the other clams are scarce. He has been working with an ad hoc group to place nets on the clam flats to encourage clam propagation. The nets will remain in place for approximately two years. The Shellfish boat and motor are running well.

Richard Stevens (Stretch), Historical Commission Chairman, said that they are ready to proceed with the next step of the cemetery fence restoration project. Community Preservation money is being used to fund this project.

Town Accountant Roxanne Tieri said everything was proceeding as usual.

Town Administrator Brendhan Zubricki briefly reviewed each of the articles on the current draft of the November 17 Town Meeting Warrant. It was suggested that some people in Town may not approve of some of the articles that are on the warrant and may believe that they should be postponed until the Annual Town Meeting in May. Chairman Jones said that the Board, the Finance Committee, and Mr. Zubricki believe that there is too much Town business that has to be conducted, some of which is seasonal, nowadays. It cannot be resolved at one single meeting a year. Also, free cash is not certified until later in the year. Therefore, the Selectmen and the Finance Committee will continue to schedule a Fall Town Meeting each year, which legally must be called a "Special" Town Meeting. Mr. Zubricki was asked to explore a bylaw change setting up a regular, Fall Town Meeting.

Selectman O'Donnell said that it has been suggested that it may be time for the Long Term Planning Committee to evolve into a Strategic Planning Committee when they complete their Defining Characteristics Report. The new committee would be composed of representatives from all Town boards and departments and would develop an integrated plan that would focus not just on long term goals, but short and near term goals as well. Matt Coogan said he has begun to research similar committees in other comparable towns.

Mr. Zubricki announced that the back door key to the Library has been changed and there is currently only one key to lend out to committees who meet there. It can be picked up in the Selectmen's Office.

The Chairman thanked everyone for participating in the quarterly meeting and all left the meeting except for the Selectmen, their Assistant, and the Town Administrator.

The Selectmen discussed the draft warrant for the November 17, 2014 Town Meeting. Subsequently, a motion was made, seconded, and unanimously voted to include the articles as they appear on the draft of the Warrant, dated October 20, 2014, as well as the article proposed earlier in the meeting by Selectman O'Donnell and also an article for Community Preservation Committee funding for certain projects to be determined by Town Meeting subject to approval and any necessary modification by Town Counsel. A motion was made, seconded, and unanimously voted to close the Warrant. And lastly, a motion was made, seconded, and unanimously voted to approve and sign the Warrant outside of a meeting when it becomes available.

At 9:17 p.m., citing the need to discuss pending litigation concerning the case of the Town of Essex v. Leah Maher, et al., Essex Superior Court C.A. No. ESCV2014-00522D; pending litigation concerning the case of Stephen Kelley vs. Town of Essex Board of Selectmen, Civil Docket No. ESCV2014-01582; and, the lease, sale, and value of real property at Conomo Point; the Chairman entertained a motion to move to Executive Session. He said that discussing these matters in Open Session would be detrimental to the Town's negotiating and litigating strategies. The Chairman stated that the Board would only be returning to Open Session to adjourn the meeting and invited Mr. Zubricki's attendance at the Executive Session. The motion was moved and seconded. Following a unanimous Roll Call Vote, the Board, their Assistant, and the Town Administrator moved to Executive Session and everyone else left the meeting.

The Board, their Assistant, and the Town Administrator returned to Open Session at 9:37 p.m.

A motion was made, seconded, and unanimously voted to adjourn the meeting.

Documents used during this meeting include the following:

*Request from Tom Guertner to Close Periwinkles*  
*Resignation Letter from Samantha Stevens*  
*Notification of Sublet Request from Judith Riggs*

Prepared by: \_\_\_\_\_  
Pamela J. Witham

Attested by: \_\_\_\_\_  
Lisa J. O'Donnell

2014  
Commonwealth of Massachusetts  
Town of Essex  
Warrant for Special Town Meeting

Essex, ss:

To either of the Constables of the Town of Essex;

**GREETINGS:**

In name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Essex, qualified to vote as the laws direct, to meet in said Essex at the Essex Elementary School on Monday, November 17, 2014 at 7:30 p.m. and there and then to act on the following Articles, viz:

**ARTICLE 1**

To see if the Town will vote to transfer the following, Town-owned properties from the Board of Selectmen, acting as Conomo Point Commissioners, which properties are currently held for purposes of lease, to the Board of Selectmen, acting as Conomo Point Commissioners, for general municipal purposes:

9 Beach Circle, Map 19, Lot 96  
8 Conomo Lane, Map 19, Lot 84  
103 Conomo Point Road, Map 19, Lot 98  
138 Conomo Point Road, Map 24, Lot 37  
153 Conomo Point Road, Map 24, Lot 17  
1 Robbins Island Road, Map 19, Lot 79

; or take any other action relating thereto.

**ARTICLE 2**

To see if the Town will vote to transfer the property known as 5 Beach Circle, Map 19, Lot 100, depicted on the approved Definitive Subdivision Plan entitled "Central Conomo Point, Beach Circle, Conomo Point Road, Essex, MA" which is on file with the Essex Town Clerk, from the Conomo Point Commissioners for purpose of lease to the Board of Selectmen, acting as Conomo Point Commissioners, for the purpose of conveyance, and further, to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to convey said property, and to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to enter into all agreements and to execute any and all instruments as may be necessary or convenient on behalf of the Town to affect said conveyance, subject to terms and conditions as the Board of



Selectmen, acting as Conomo Point Commissioners, deem appropriate; or take any other action relating thereto.

**ARTICLE 3**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money for the management of property at Conomo Point including but not limited to renovation, demolition, and contents management of structures and maintenance of all outdoor areas; or take any other action relating thereto.

**ARTICLE 4**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of an engineering firm to develop a subdivision plan for the Robbins Island neighborhood, which is part of the central area of Conomo Point and to represent the Town in all phases of the application and approval process; or take any other action relating thereto.

**ARTICLE 5**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to conduct a detailed design and planning study with respect to the future use of Conomo Point properties north of Clammers' Beach, and to authorize the Board of Selectmen, acting as Conomo Point Commissioners, to retain the services of a landscape architect, planning firm, and/or such other professionals as it deems necessary to complete said study. The scope of work for said study may include, but shall not be limited to making recommendations as to which properties should continue to be leased, which properties should be sold (if any), and which properties should be vacated to revert to public use, based upon factors such as: a) the synthesis of past studies, b) which properties are still under Bridge Leases as of January 1, 2015, and c) the DEP requirement to reduce Town-owned leased property wastewater flow; among other factors; or take any other action relating thereto.

**ARTICLE 6**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to fund the Town's Other Post-Employment Benefits (OPEB) Trust Fund; or take any other action relating thereto.

**ARTICLE 7**

To see if the Town will vote to raise and appropriate, transfer from available funds, including the Community Preservation Fund, or borrow a sum of money to preserve and rehabilitate the east end of the Town Hall, in order to eliminate a structural instability problem and any work incidental or related thereto; or take any other action relating thereto.

**ARTICLE 8**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of a Project Manager to oversee the next phase of Town Hall renovation; or take any other action relating thereto.

**ARTICLE 9**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of an architect, under direction of a Project Manager, to provide a preliminary cost estimate for the design, construction, and oversight of the next phase of Town Hall renovation; or take any other action relating thereto.

**ARTICLE 10**

To see if the Town will vote to appropriate from the Community Preservation Fund, including fiscal year 2015 estimated annual revenues, a sum or sums of money for Community Preservation projects or purposes, all as recommended by the Community Preservation Committee; or take any other action relating thereto.

**ARTICLE 11**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to be added to the Water Enterprise Fund maintenance line item for fiscal year 2015; or take any other action relating thereto.

**ARTICLE 12**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to be added to the Sewer Enterprise Fund maintenance line item for fiscal year 2015; or take any other action relating thereto.

**ARTICLE 13**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to retain the services of an engineering firm to appeal on behalf of the Town the most-recently-effective Federal Emergency Management Agency flood maps and associated methods and studies; or take any other action relating thereto.

**ARTICLE 14**

To see if the Town will vote to authorize the Essex Marina at 35 Dodge Street to purchase additional gallons of sewer capacity in accordance with Section 7-7.5 of the Town of Essex Bylaws; or take any other action relating thereto.

**ARTICLE 15**

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53I to establish a special fund to be known as the "Essex Bicentennial Celebration Fund" in which shall be deposited such sums as may be appropriated or received for the purpose of funding bicentennial events and activities during the year 2019, and which may be expended with the approval of the Board of Selectmen in the year of the celebration and in the preceding or succeeding year, with any surplus remaining after such celebration is concluded to be returned to the general fund; and to raise and appropriate, transfer from available funds or borrow a sum of money to be added to said special fund upon its creation, or take any other action relative thereto.

**ARTICLE 16**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum or sums of money to be added to the Town's building capital improvements fund, and/or recreational capital improvements fund, and/or purchase of vehicles and major equipment that qualify as capital purchases fund; or take any other action related thereto.

**ARTICLE 17**

To see if the Town will vote to amend the fiscal year 2015 Wage & Salary Scale to add a range of hourly wages for a part-time Council on Aging Director; or take any other action relating thereto.

**ARTICLE 18**

To see if the Town will vote to amend the fiscal year 2015 General Budget by adding a line item for a part-time Council on Aging Director into the Council on Aging Budget and revising other Council on Aging budget lines as necessary, and further; to raise and appropriate, transfer from available funds, or borrow a sum of money to be added to the Council on Aging Director line item; or take any other action relating thereto.

**ARTICLE 19**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to purchase and to fully equip a police cruiser, and to authorize the Board of Selectmen to enter into a purchase agreement on such terms and conditions as the Board deems in the best interest of the Town in order to replace one of the existing police cruisers; and further, to authorize the Board of Selectmen to dispose of the vehicle replaced by the new cruiser by sale or trade and to take other action as necessary to effectuate the purposes of this vote; or take any other action relating thereto.

**ARTICLE 20**

To see if the Town will vote to amend the fiscal year 2015 General Budget to correct typographical errors by increasing the Animal Control Officer Stipend line item from \$3,733 to \$8,000 and by increasing the Animal Inspector Stipend line item from \$3,733 to \$5,500, all in accordance with the originally-voted fiscal year 2015 Wage & Salary Scale; and further, to raise and appropriate, transfer from available fund, or borrow sums of money to be added to said line items to fund those adjustments; or take any other action relating thereto.

**ARTICLE 21**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to replenish the Finance Committee's Reserve Fund for fiscal year 2015; or take any other action relating thereto.

**ARTICLE 22**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sum of money to pay unpaid bills from past fiscal years; or take any other action relating thereto.

And you are hereby directed to serve this Warrant by posting attested copies; one at the Post Office, one at the Town Hall, and one at the Essex Elementary School, in said Essex, fourteen days at least before the time for holding said meeting.

Given under our hand this 21<sup>st</sup> day of October, two thousand fourteen.

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Jeffrey D. Jones, Chairman

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Lisa J. O'Donnell

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Susan Gould-Coviello

**BOARD OF SELECTMEN  
TOWN OF ESSEX**

Return of the Warrant:

Date: \_\_\_\_\_

I have served this warrant by posting attested copies thereof – one at the Post Office; one at the Town Hall; and, one at the Essex Elementary School in said Essex; at least fourteen days before the time for holding said meeting.

\_\_\_\_\_  
Constable